New Course_____ (attach AAC appr. form)

GENERAL EDUCATION DISTRIBUTION COURSE APPROVAL FORM COLLEGE OF ARTS AND SCIENCES UMASS - BOSTON

Submit 8 copies

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13. <u>RATIONALE FOR INCLUSION IN THE NEW DISTRIBUTION AREA (A in 8 above)</u>: How does the content of this course fit the definition and criteria of the proposed distribution area? (See the "Distribution Area Descriptions and Criteria for Course Content," available in the CAS Deans' Office.) Attach additional sheets if necessary.

14. Please describe the pedagogical methods, assignments or class activities that will be used to ensure coverage of the area criteria (discussed in #13 above) and foster the attainment of the general education capabilities specified in #9. Also, please indicate how you will assess student progress and performance in meeting the goals of the course. Please refer to the syllabus or topical outline in your discussion of methods. (See the "Guidelines for Capabilities Instruction in CAS Distribution Courses, " available in the CAS Deans'Office.) Attach additional sheets if necessary.

15. PLEASE INCLUDE THE FOLLOWING ATTACHMENTS:

_____1) SYLLABUS. Be sure to include a paragraph near the beginning of the syllabus that tells students what the goals of the course are, and which Distribution Area and capabilities the course covers. (We recommend including some form of the Area Definition as a "boilerplate" introduction to the Distribution Area.) If your course will include an assignment that will allow students to produce a paper suitable for the <u>Writing Proficiency Requirement Portfolio</u> (a 5-page or longer analytical paper based on two or more texts), please <u>indicate</u> that in your course description and on your syllabus.

2) ASSIGNMENTS. Attach sample assignments. Please indicate which general education capabilities they are designed to address.

GUIDELINES FOR CAPABILITIES AND AREAS STATEMENTS

In designing or revising your course and preparing your proposal you should refer to the "Guidelines for Capabilities Instruction in CAS Distribution Courses" and the "Distribution Area Descriptions and Criteria for Course Content," both available in the CAS Deans' Office. Revised: 12/6/2000