

New Course \_\_\_\_\_  
(attach AAC appr. form)

**GENERAL EDUCATION DISTRIBUTION  
COURSE APPROVAL FORM  
COLLEGE OF ARTS AND SCIENCES  
UMASS - BOSTON**

**Submit 8 copies**

Amended \_\_\_\_\_

Date \_\_\_\_\_

1. DEPARTMENT: \_\_\_\_\_

2. COURSE NUMBER: \_\_\_\_\_ If changed, previous number \_\_\_\_\_

3. COMPLETE TITLE: \_\_\_\_\_

If changed, previous title. \_\_\_\_\_

4. CREDITS : \_\_\_\_\_ 5. NO. OF HOURS/WEEK: Lec: \_\_\_\_\_ Lab: \_\_\_\_\_

6. **OFFICIAL 20 CHARACTER COURSE TITLE**

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

(limited to 20 characters including spaces)

7. COURSE DESCRIPTION Please write for a general student audience, and limit the description to 60 words.

--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--	--

8. GENERAL EDUCATION DISTRIBUTION AREAS PROPOSED FOR THE APPROVED COURSE (check one in both A & B):

A. In new curriculum: 1) Arts and Humanities: \_\_\_\_ 1a) Arts; \_\_\_\_ 1b) Humanities; \_\_\_\_ 2) Social and Behavioral Sciences;  
3) Natural Sciences & Mathematics: \_\_\_\_ 3a) Natural Sciences; \_\_\_\_ 3b) Mathematics; 4) World Languages & World Cultures:  
\_\_\_\_ 4a) World Languages; \_\_\_\_ 4b) World Cultures.

B. In old curriculum (100- and 200-level courses only): \_\_\_\_ The Arts (A) \_\_\_\_ Historical and Cultural Studies (H)  
\_\_\_\_ Philosophical and Humanistic Studies (P) \_\_\_\_ Social and Behavioral Studies (S) \_\_\_\_ Natural Sciences (N)  
\_\_\_\_ Mathematics and Computer Science (M) \_\_\_\_ Foreign Language (F)

9. Which of the GENERAL EDUCATION CAPABILITIES listed below will be explicitly addressed by this course? (At least two are required.)

- \_\_\_\_ verbal reasoning (critical thinking)
- \_\_\_\_ quantitative reasoning
- \_\_\_\_ critical reading and analysis
- \_\_\_\_ effective communication (writing and / or speaking)
- \_\_\_\_ use of technology to further learning
- \_\_\_\_ collaborative work

10. Will students have the opportunity to write a paper suitable for the WPR Portfolio (a 5-page analytical paper dealing with two or more texts)? **YES** \_\_\_\_ **NO** \_\_\_\_

11. INSTRUCTOR(S): \_\_\_\_\_

12. IS COURSE CROSS-LISTED? **YES** \_\_\_\_ **NO** \_\_\_\_ If YES, Cross-listing Department/Program: \_\_\_\_\_

APPROVED (Department Chair): \_\_\_\_\_ Date: \_\_\_\_\_

APPROVED (Chair, General Education Committee, CAS): \_\_\_\_\_ Date: \_\_\_\_\_

APPROVED (Moderator, CAS Senate): \_\_\_\_\_ Date: \_\_\_\_\_

APPROVED (Dean, CAS): \_\_\_\_\_ Date: \_\_\_\_\_

---

---

---

---

---

[illegible]

\_\_\_\_\_ 1) SYLLABUS. Be sure to include a paragraph near the beginning of the syllabus that tells students what the goals of the course are, and which Distribution Area and capabilities the course covers. (We recommend including some form of the Area Definition as a "boilerplate" introduction to the Distribution Area.) If your course will include an assignment that will allow students to produce a paper suitable for the Writing Proficiency Requirement Portfolio (a 5-page or longer analytical paper based on two or more texts), please indicate that in your course description and on your syllabus.

## GUIDELINES FOR CAPABILITIES AND AREAS STATEMENTS

Revised: 12/6/2000